

EARLY LEARNING COALITION OF SOUTHWEST FLORIDA

Board of Directors

Meeting Agenda

January 31, 2024

9:00 a.m.

Microsoft Teams meeting

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Meeting ID: 255 526 663 329

Passcode: DLnmmU



Board Members:

Laura R. Bright, Interim Board Chair, Chief Advancement Officer, Golisano Children’s Museum

Sharon Love, Esq., Vice Chair, Long, Murphy & Shemkus, P.A.

Dr. Beth McBride, Board Secretary, Director, Early Learning, Designee-Collier County Public Schools

Brooke Goldstein, Board Treasurer, Provider Liaison/Operations Manager, Early Steps, SWFL Health Planning Council

Michele King, Chair Program Committee, Director Child Advocacy Program, Golisano Children’s Hospital of SWFL

Rebecca McKellar, Chair, Nominations & Bylaws Committee, Creative World Schools, Private for-Profit Childcare

Dr. Kelly R. Kantz Roy, Professor/Coordinator of Early Childhood Education, Florida Southwestern

Alex Breault, Partnership Manager, FutureMakers Coalition

Barbara Short, Quality Assurance Program Manager, CareerSource Southwest Florida

Chantal Porte, Regional Supervisor for Childcare Licensing, Department of Children and Families

TBD, Director, Early Childhood Learning Services, Lee County Public Schools

Kimberly Ross, Owner, Ross Dynasty Cares

Tara Sherrod, Chair, Events Committee, Director, First Baptist Preschool, Representative of Faith-Based Childcare Providers

Shay Smith, Executive Community Health Nursing Director, Designee-Florida Department of Health Lee County

Aaron Stitt, Florida Department of Children and Families

Tanya Williams, Interim Public Services Director, Collier County, Designee-Collier Board of County Commissioners

ELC Staff:

Dr. Melanie Stefanowicz, Chief Executive Officer

Leona Adkins, Chief Quality Officer

Gilda Duran, Chief Program Officer

Wynetta Upshaw, Chief Administrative Officer

Monica Gaddy, Administrative Coordinator

Agenda Items	Facilitator	Discussion and Actions
Welcome and Introductions Chair’s Update	Laura Bright	
Public Comment	Laura Bright	
1. Board: a. Approve Board Meeting Minutes from November 15, 2023	Laura Bright	

Agenda Items	Facilitator	Discussion and Actions
<p>2. Finance Committee:</p> <p>a. Discussion: SR Utilization through November 2023</p> <p>b. Discussion and Approval of Summary of Revenues and Expenditures</p> <p>c. Discussion and Approve: Updated FY 2024 Budget Item:</p> <p>i. ARPA Special Project Compensation</p> <p>d. Discussion and Approve: Procurement Requests:</p> <p>i. LENA Language environment analysis program</p> <p>ii. Element Technologies</p> <p>iii. HR Compensation Consultants, LLC (HRCC)</p> <p>iv. David Karem Law, P.A.</p> <p>v. Child's Play, Inc.</p> <p>vi. Tricia Delles, CPA</p> <p>vii. Procure Solutions</p> <p>viii. Kaplan Early Learning</p> <p>ix. Trace Enterprises dba Reach Marketing</p>	<p>Brooke Goldstein</p>	
<p>3. Human Resources Committee:</p> <p>a. Informational: Staffing Update</p> <p>i. CFO Search</p> <p>ii. Interim Staffing</p> <p>iii. Hiring Challenges</p>	<p>Dr. Beth McBride</p>	
<p>4. Nominations and Bylaws Committee:</p> <p>a. New Board Member Recruitment (Private)</p> <p>b. New Board Member Replacement (SDLC)</p> <p>c. Gubernatorial Appointments Update</p> <p>d. Board Development: Kelly Trace of Trace Enterprises dba as Reach will share the process and timeline for the rebranding process.</p>	<p>Rebecca McKellar</p>	
<p>6. Events Committee:</p> <p>a. 2023-2024 Board Events and Fundraising Initiatives:</p> <p>b. Outreach Events</p> <p>c. Staff Events</p>	<p>Tara Sherrod</p>	
<p>7. Program Committee:</p> <p>a. Quality and Grant Updates</p>	<p>Michele King</p>	
<p>8. CEO Report</p>	<p>Melanie Stefanowicz</p>	

Agenda Items	Facilitator	Discussion and Actions
9. Next Board Meeting: March 14, 2024 9:00 a.m. to 11:00 a.m.	Laura Bright	
Adjournment	Laura Bright	

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